

Requesting service from Cummings Properties is now easier than ever with an app-like shortcut that you can download to the home screen of your smartphone. This new offering also allows users to attach an image, which often enables our maintenance team to diagnose and resolve issues more quickly.

Please follow the steps below to add the Cummings Properties Service Call App to your phone, and contact your account manager with any questions.

For iPhone users

- Visit <u>cummingsproperties.com/service_call</u> (Woburn Area Clients) or <u>https://www.cummingsproperties.com/service_call/beverly_service.php</u> (Beverly clients) via your Safari browser.
- 2. Tap the "Share" icon at the bottom (icon is a square with an arrow pointing up).
- 3. Select the "Add to Home Screen" button (icon is a plus sign inside a gray square).
- **4.** Tap "Add" at the top right, and a service call icon will appear on your home screen.

For Android Users

- Visit <u>cummingsproperties.com/service_call</u> (*Woburn Area Clients*) or <u>https://www.cummingsproperties.com/service_call/beverly_service.php</u> (*Beverly clients*) via your Chrome browser.
- 2. Tap the menu button, and then tap "Add to home screen."
- 3. You'll be able to enter a name for the shortcut
- 4. Tap "add" and then Chrome will add it to your home screen.