



200 West Cummings Park
Woburn, MA 01801
781-935-8000

IMPORTANT:
SIGN UP TO RECEIVE
FUTURE NOTICES

M E M O R A N D U M

In keeping with its commitment to sustainability, and in response to increased client requests for electronic communication, Cummings Properties is transitioning to paperless building management notifications.

Effective November 1, 2013, paper notices typically displayed throughout the property will be communicated to clients via email (only) instead. Such notices could include occasional announcements about building maintenance, special events, power outages, and snow parking updates.

We hope this new method of notification will facilitate dissemination of important building information in a more efficient, timely, and environmentally friendly manner.

To ensure all of the appropriate representatives of your firm receive future building notices, please submit their email addresses, with the building address, to group@cummings.com as soon as possible. Please note that those who receive this communication are already on the list. These email addresses will never be shared with any third parties.

Please contact your account manager at 781-935-8000 with any questions.

POSTING DATE: September 26, 2013