



200 West Cummings Park
Woburn, MA 01801
phone: 781-935-8000 / fax: 781-932-7080



100 Cummings Center
Beverly, MA 01915
phone: 978-922-9000 / fax: 978-922-9880

TRASH COMPACTOR PROCEDURES

All compactors in use are provided by Cummings Properties, LLC, at no charge to tenant firms. Hauling and dump charges are individually billed on a proportionate basis directly to each tenant firm.

Please advise your cleaning service or other appropriate person in your organization that the trash compactor must be activated with each deposit. When too much trash accumulates, the machine's sensors prevent it from pushing the load through for compacting. This necessitates an otherwise needless service call to unpack and reload the compactor -- a costly and frequently messy task which could be easily avoided. Be sure to poke down any overly bulky loads with the stick provided and activate the compactor with each and every deposit. Activation of the compactors at 38 Montvale Avenue and 92 Montvale Avenue in Stoneham and 144 North Road in Sudbury requires a code to be typed in to the keypad located near each compactor. The codes, which should be typed in prior to pushing the "start" button, are 3838* and 9292*, and 144* respectively.

Please be absolutely sure that no wood pallets or any other wood larger than a baseball bat, or any steel products are deposited which could possibly jam the compactor. Service charges (\$125 minimum) will be billed directly by CPL to any firm responsible for additional costs resulting from misuse of the compactor.

Next, remember that the compactors are provided solely and exclusively for normal office trash which is generated within the building. Under no circumstances may any trash whatsoever be brought from elsewhere and placed in a container here.

Feel free to contact your leasing/account manager if you have any questions regarding this notice or if you would like a demonstration of the proper use of your compactor. Thank you in advance for your cooperation.