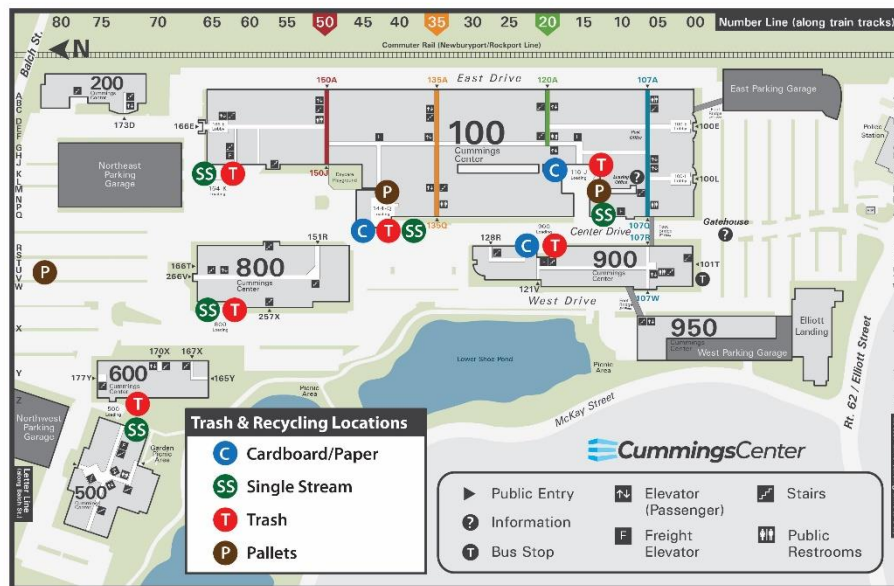


# Trash and Recycling at Cummings Center

Recyclable materials must be separated from trash prior to disposing of general office trash in the buildings' dumpsters/compactors. Single stream recycling bins are provided for cardboard, paper, plastic, glass, and aluminum containers. For locations, see below.

Item	Receptacles	Locations (see site map below)
Aluminum Cans	Single Stream Recycling Bins	-100 Cummings Center 116-J, 144-Q & 164-K loading docks -500 & 800 Cummings Center loading docks
Cardboard	Single Stream Recycling Bins and Cardboard Only Recycling Bins	<i>Single Stream Recycling Bins</i> -100 Cummings Center 116-J, 144-Q & 164-K loading docks -500 & 800 Cummings Center loading docks <i>Cardboard Only Recycling Bins</i> -100 Cummings Center 116-J loading dock.
Glass	Single Stream Recycling Bins	-100 Cummings Center 116-J, 144-Q & 164-K loading docks -500 & 800 Cummings Center loading docks
Office Trash	Compactors/Dumpsters	-100 Cummings Center 116-J, 144-Q & 164-K loading docks -500, 800 & 900 Cummings Center loading docks
Pallets	See Locations	-100 Cummings Center 116-J (next to compactor) & 144-Q (next to recycling bins) loading docks -North Lot, next to dumpster
Paper	Single Stream Recycling Bins and Paper Only Recycling Bins	<i>Single Stream Recycling Bins</i> -100 Cummings Center 116-J, 144-Q & 164-K loading docks -500 Cummings Center loading dock -800 Cummings Center loading dock <i>Paper Only Recycling Bins</i> -100 Cummings Center 144-Q loading dock.
Plastic	Single Stream Recycling Bins	-100 Cummings Center 116-J, 144-Q & 164-K loading docks -500 Cummings Center loading dock -800 Cummings Center loading dock



- Recyclable materials must be separated from office trash and placed in designated recycling bins, per Massachusetts law. Disposal of cardboard or other recyclable materials in the trash may result in an improper disposal fee.
- Disposal of wood, metal, furniture, construction material, and electronics is prohibited. Please contact a junk removal company to dispose of such items.
- Remember to run compactors after each use. Close the lid on the trash dumpsters to prevent wildlife from accessing the trash.
- Disposal of items from off site (e.g. home renovation projects) is strictly prohibited, and violators will be charged a disposal fee.
- Client firms that receive pallets regularly should hire a vendor for their disposal; the pallets should be stored inside the suite. For those firms that dispose of pallets infrequently, the pallets may be stored at the locations specified above.

For questions or concerns, please contact your account manager at 978-922-9000.

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