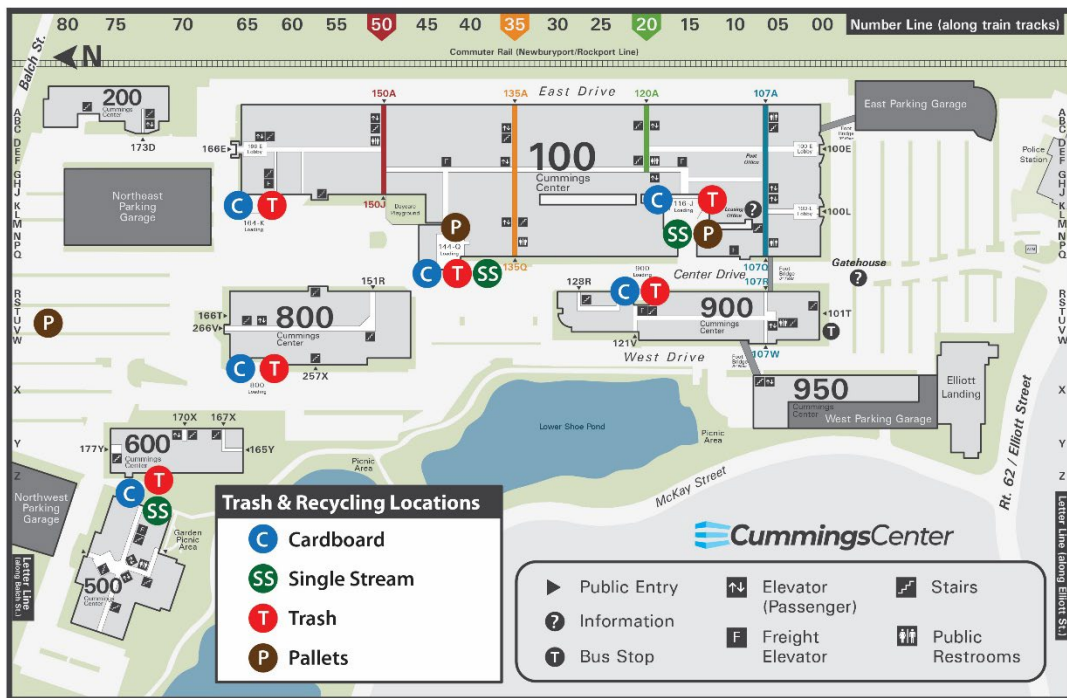


# Trash and Recycling at Cummings Center

Client firms at Cummings Center may dispose of general office trash in the buildings' dumpsters/compactors, or, if separated for recycling, in the following locations.

Item	Disposal Area (see site map below)
Aluminum Cans	Single Stream recycling bins at 100 Cummings Center 116-J & 144-Q loading docks & 500 Cummings Center loading dock
Cardboard	Cardboard and Paper Only recycling bins at 100 Cummings Center 116-J, 144-Q & 164-K loading docks & 500, 800 & 900 Cummings Center loading docks
Glass	Single Stream recycling bins at 100 Cummings Center 116-J & 144-Q loading docks & 500 Cummings Center loading dock
Office Trash	Compactors/dumpsters at 100 Cummings Center 116-J, 144-Q & 164-K loading docks & 500, 800 & 900 Cummings Center loading docks
Pallets	100 Cummings Center 116-J (next to compactor) & 144-Q (next to recycling bins) loading docks and in the North Lot, next to dumpster
Paper	Cardboard and Paper Only recycling bins at 100 Cummings Center 116-J, 144-Q & 164-K loading docks & 500, 800 & 900 Cummings Center loading docks
Plastic	Single Stream recycling bin at 100 Cummings Center 116-J, 144-Q & 164-K loading docks & 500 Cummings Center loading dock



- While general office trash can be disposed of in the dumpsters/compactors, client firms wishing to recycle may place paper and cardboard into the cardboard/paper recycling bin, and plastic, glass, and aluminum cans in the single stream recycling bin. Please do not dispose of other material in the single stream bin. Firms interested in establishing a recycling program for their office may wish to contact WIN Waste Innovations at 866-946-9278.
- Disposal of wood, metal, furniture, construction material, and electronics, is prohibited. Please contact a junk removal company to dispose of such items.
- Remember to run compactors after each use. Close the lid on the trash dumpsters to prevent wildlife from accessing the trash.
- Disposal of items from off site (e.g. home renovation projects) is strictly prohibited, and violators will be charged a disposal charge.
- Client firms that receive pallets *regularly* should hire a vendor for their disposal; the pallets should be stored inside the suite. For those firms that dispose of pallets infrequently, the pallets may be stored at the 100 Cummings Center 116-J loading dock, next to compactor, & 144-Q loading dock, next to recycling bins, and in the North Lot, next to dumpster. Cummings will arrange for their disposal.

For questions or concerns, please contact your account manager at 978-922-9000.