

## 11.0 Specialized Construction Standards

Rev 6/6/07

### 11.1.2 Internally Illuminated Channel Letter Sign Standards & Checklist

*Please use this form to confirm that the proposed sign construction will comply with CPL standards. Check off each item and/or insert comments as necessary. Please fax completed form and other submission requirements to Tom Mulcare's attention at (781) 935-1990*

- 1. Sign to be located on the side of the leased premises above LESSEE'S windows. Sign size, colors, and location to be determined on an individual building basis.
- 2. Signs to be aligned with adjacent signage.
- 3. 3/16" thick Plexiglas or Lexan letter faces (no black letter faces).
- 4. No "Inc." or "Co." etc. on sign.
- 5. Black, aluminum sides (5" deep when raceway mounted / 8" deep when direct mounted) with low profile black edge trim molding at edge of sign elements.
- 6. White neon internal illumination with internally mounted transformers.
- 7. Lighting to be controlled by means of a photocell to turn lights on and a timer to turn lights off. Unless directed otherwise, photocell to be located on top of raceway and directed at building. Illumination periods to be coordinated with other building signs.
- 8. No external routing of electrical feeds permitted. All sign construction to be designed for wiring to exit through *back* of raceway via "liquid-tite" wiring. Sign installer responsible for penetration of building and routing of liquid-tite wiring into building interior. Junction boxes to be concealed behind new sign.
- 9. UL listed construction required for illuminated signs. All electrical transformer components to be mounted within sign letters or mounting trough, not within the building.
- 10. No exposed fasteners or brackets permitted. No sign company logo or ID on exterior of sign.
- 11. All sign components, including fasteners, to be non-corrosive and non-staining.
- 12. Confirm through-bolt installation method prior to start. Unless otherwise approved, customer responsible for all installation related costs, including any additional framing or blocking.
- 13. No backer board or material except for mounting-troughs. Any mounting trough to be centered vertically on letters, not extend beyond ends of letters or symbols and not exceed 8"h x 8" deep.
- 14. Mounting trough to be painted to match building. Sign contractor to submit painted sample of color for approval prior to sign construction.
- 15. Submit drawings and sign location color-photo montages to CPL for review/approval before sign installation.
- 16. Remove any existing sign(s) in the approved location and weather-tight all resulting holes with silicone caulking, while repairing any façade damage that won't be covered by new sign.
- 17. Client responsible to promptly repair any sign damage resulting from accident, vandalism, snow, ice, wind or water. Client may install protective construction provided it receives prior approved by CPL.
- 18. If the sign is removed for any reason during the lease term or upon termination, then lessee shall be responsible for restoring the building accordingly.
- 19. Sign installation(s) requiring hammer drilling into façade that will cause noise disturbances to neighboring tenants may not be performed during normal business hours without prior written consent from CPL.

Customer/Contractor signature:

Date: